



DELTA COUNTY COMMISSIONERS COURT

MINUTES

Notice is hereby given that a regular meeting of the Delta County Commissioners Court was held on Tuesday, the 14th day of November 2023 at 9:00 A.M. in the City Council Chambers at the City of Cooper City Hall, located at 91 North Side Square, Cooper, Texas, 75432.

THOSE THEY WERE IN ATTENDANCE:

Tanner Crutcher, County Judge
Morgan Baker, Commissioner, Precinct 1
Anthony Roberts, Commissioner Precinct 3
Mark Brantley, Commissioner, Precinct 4

1. Call to Order, Establishment of a Quorum, and Declaration of Public Notices Legally Posted Pursuant to the Open Meetings Act, Texas Government Code, Chapter 551.
Meeting was called to order by Judge Tanner Crutcher @ 9:00am
 - a. Pledge of Allegiance was led by Judge Tanner Crutcher
 - b. Invocation was given by Mark Brantley
2. Public Comments Kara Petty update on 4H & AG, \$H has quite a few kids enrolled, they came in 4th place in the food challenge in Hopkins County, they have 2 new programs in the planning. TAC was in attendance Todd with Risk Management advised of the tremendous resources that are available to Elected Officials.
3. General Announcements Judge Crutcher reminder about open enrollment for Health Insurance was today 9AM to 2:30PM, Thanked everyone for organizing the Fall Luncheon we had last week. Reminder next Thursday & Friday is our Holiday for Thanksgiving. Mark Brantley updated that the Solar Farm are working on the roads.
4. Discuss and take possible action related to the approval of the minutes for the October 24, 2023 regular meeting
I Commissioner Baker I make the motion to approve the minutes for October 24th, 2023 as presented to the court and Commissioner Brantley Second
COURT VOTES - 3 TO 0 - AYES HAVE IT, MOTION CARRIED.
5. Discuss and take possible action to approve and ratify the payment of financial obligations, including claims, payroll and personnel expenses, and bills.
I Commissioner Baker I make the motion to approve to pay all financial obligations, including claims, payroll and personnel expenses as presented to the court and Commissioner Roberts Second

COURT VOTES – 3 TO 0 - AYES HAVE IT, MOTION CARRIED.

6. Bring from the table, discuss and take possible action related to a request for revisions to the Delta County Employee Handbook adopted October 10, 2023 - Charla Singleton, Sheriff
Overtime pay for law enforcement immediate pay @ 1 and half time pay, flex time 14 days. Use Comp time before vacation time, unused comp time paid for. The north & south basement doors will be used as a designated smoking area.

7. Discuss and take possible action adopting a resolution adopting the updated Delta County Employee Handbook - Tanner Crutcher, County Judge
**I Commissioner Brantley I make the motion to adopt the Employee Handbook as presented to the court and Commissioner Roberts Second
COURT VOTES – 3 TO 0 - AYES HAVE IT, MOTION CARRIED.**

8. Discuss and take possible action to accept a donation from the Hopkins County Hospital District for the donation of two (2) automated external defibrillators (AED's) – Tanner Crutcher, County Judge
**I Commissioner Brantley I make the motion to accept the donation from Hopkins County Hospital for 2 AED's as presented to the court and Commissioner Baker Second
COURT VOTES – 3 TO 0 - AYES HAVE IT, MOTION CARRIED.**

9. Discuss and take possible action related to a request from the Sheriff to use transfer funds received in FY 2023 for payment related to a TAC automobile insurance claim - Charla Singleton, Sheriff
**Commissioner Baker I make the motion for the treasurer to issue a check to cover the expenses for the vehicle repair and the next meeting we can do an item-line transfer as presented to the court and Commissioner Roberts Second
COURT VOTES – 3 TO 0 - AYES HAVE IT, MOTION CARRIED.**

10. Discuss and take possible action to consider the approval of a resolution for the FY 2024 TIDC Indigent Defense Grant Formula Program - Debbie Huie, County Treasurer
NO ACTION NEEDED

11. Discuss and take possible action related to the development of the Courthouse Master Plan by Komatsu Architecture - Tanner Crutcher, County Judge
NO ACTION NEEDED – Exterior of courthouse was stone until 1977, Historic must be 50 years old to qualify, possible may have to wait until 2027 to apply for grant to be able to keep brick. Master Plan should be ready in December.

12. Discuss and take possible action related to the development of the Courthouse Master Plan by Komatsu Architecture - Tanner Crutcher, County Judge
NO ACTION NEEDED - Exterior of courthouse was stone until 1977, Historic must be 50 years old to qualify, possible may have to wait until 2027 to apply for grant to be able to keep brick. Master Plan should be ready in December.
13. Discuss and take possible action to update the Commissioners Court on Courthouse facility repairs and related projects - Tanner Crutcher, County Judge.
NO ACTION NEEDED - Painting of exterior ramp and the letters on the building estimate is \$14,233.00 (postpone this) HVAC has done repairs in the Tax Office, Moisture is a big issue in the building it is producing approximately 24 gallons a day.
14. Sheriff's Jail Report – Charla Singleton, Sheriff - **Total of 20 Inmates in jail including housing 3 in Hopkins County**
15. Discuss and take possible action, the Commissioners Court to convene into executive session, pursuant to section 551.071 of the Texas Government Code, to consult with legal counsel regarding maintenance of CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge
I Commissioner Baker I make the motion to convene into executive session @ 10:03AM as presented to the court and Commissioner Roberts Second
COURT VOTES - 3 TO 0 - AYES HAVE IT, MOTION CARRIED.
16. Discuss and take possible action to reconvene back into open session - Tanner Crutcher, County Judge
I Commissioner Baker I make the motion to convene back into regular session @ 10:27AM as presented to the court and Commissioner Brantley Second
COURT VOTES - 3 TO 0 - AYES HAVE IT, MOTION CARRIED.
17. Discuss and take possible action on items discussed in executive session related to the maintenance of CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge
I Commissioner Brantley I make the motion to approve for the lawyer to issue a written correspondence to Jim Harris as presented to the court and Commissioner Roberts Second
COURT VOTES - 3 TO 0 - AYES HAVE IT, MOTION CARRIED.
18. Adjourn@ **10:29 am**
Commissioner Baker I make the motion to adjourn this meeting and Commissioner Brantley Second
COURT VOTES - 3 TO 0 - AYES HAVE IT, MOTION CARRIED

Janice Roberts, County/District Clerk
Delta County, Texas